

JOB SPECIFICATION ACCOUNTANT – RHINO DOORS

Rhino Doors are seeking an Accountant in our factory in Gorey, Co Wexford. This is a permanent position. The role is offered as part-time with potential to grow into a full-time position.

This position is available for September start.

PRIMARY DUTIES AND RESPONSIBILITIES;

- Fully responsible for bookkeeping in the company
- Responsible for the management of the debtors and creditors ledgers
- Credit Control
- Preparation of accounts reconciliation
- Liaising with external auditor

REQUIREMENTS:

- Previous bookkeeping experience essential
- Experience with an established FRP system an advantage
- Part/fully qualified accountant
- Excellent numeracy and analytical skills
- Positive attitude and highly organised
- Strong attention to detail
- Self-motivated

This position would ideally suit a full/part qualified accountant seeking a part-time accounting position.

REMUNERATION:

Salary is negotiable.

MORE INFO? / SUBMIT AN APPLICATION:

Please submit your CV in confidence to rhinodoors@outlook.com